

OFFICE OF THE SENIOR CITIZEN AFFAIRS

Services Offered:

Issuance of Senior Citizen ID, medicine, and purchasing booklet to seniors

Qualified individuals: residents of San Juan City ages 60 years old and above

Requirements:

- Birth Certificate, Philippine passport, or National Identification Card
- Government-issued ID with an address in San Juan City
- Accomplished Application Form (to be secured in OSCA)

Steps:

1. Submit duly Accomplished Application Form together with the required documents to OSCA for verification, encoding, and ID processing.
2. OSCA releases ID and senior citizen booklet to the senior.

Lost Senior Citizens Identification Card

Who may avail: Senior citizens in San Juan who lost their senior ID

Requirements:

- Affidavit of Lost
- Photocopy of medicine booklet
- Accomplished Application Form (to be secured in OSCA)

Steps:

1. Submit duly Accomplished Application Form together with the required documents to OSCA for verification.
2. OSCA prints and releases ID to the senior.

DSWD NCR Social Pension Application

Qualified individuals: residents of San Juan City ages 60 years old and above

Requirements:

- Photocopy of Senior Citizen's ID
- Accomplished Application Form (to be secured in OSCA)

Steps:

1. Submit duly Accomplished Application Form together with the required documents to OSCA for verification.
2. OSCA will encode the details of the applicant and send the list of New Social Pension Applicants to DSWD-NCR.
3. Upon receiving the documents, a home visit from the DSWD NCR will be conducted for verification purposes.

PhilHealth and National Commission Applicant

Qualified individuals: residents of San Juan City ages 60 years old and above

Requirements:

- Photocopy of Senior Citizen's ID
- Accomplished Application Form from PhilHealth (to be secured in OSCA)

Steps:

1. Senior citizens must submit their PhilHealth Application and a photocopy of their senior citizen ID to OSCA for verification purposes.
2. OSCA will encode and process the application and will be forwarded to PhilHealth Office monthly.

Request for Certification for Transfer of Senior Citizens

Who may avail: Senior Citizens of San Juan City with ID and booklets

Requirements:

- Issued Senior Citizen's ID
- Issued Medicine and Grocery Booklet

Steps:

1. Surrender the Identification Card and Medicine and Grocery Booklet to OSCA and submit a request for certification.
2. OSCA will encode the certification to be signed and approved by the OSCA head.

OSCA will release the certification to the client.